

**REQUEST FOR BANQUE DE FRANCE INTERVENTION EXERCISE OF THE
RIGHT TO A DEPOSIT ACCOUNT
FOR A LEGAL ENTITY**

(Article L. 312-1 of the Monetary and Financial Code)

1) LEGAL ENTITY APPLYING

Registered name:

Abbreviation:

Legal status:

Address of head office:

SIREN registration number:

Person making the request:

Surname:

First name(s):

Role:

Telephone or email *(Optional)*:

2) DESIRED LOCATION OF BRANCH TO OPEN AN ACCOUNT:

3) NON-DESIRED BRANCHES *(Optional)*

4) SIGNATURE AND DECLARATION OF THE APPLICANT:

I certify that the company/association does not possess, at present, a deposit account.

The single deposit account of the company/association is in the process of being closed at the bank's initiative *(please attach a copy of the termination letter)*.

Date:

Signature

(preceded by the hand-written words « Lu et approuvé »)

List of documents to be provided by legal entities applying for the right to an account

- 1- **Current and valid proof of identity** of the representative of the legal entity (photocopy of both sides);
- 2- **The letter declining the request to open an account**, addressed to the legal entity by a bank, or, if applicable, the acknowledgement of receipt of the registered letter or proof of hand-delivery of the request to open an account **dating back more than fifteen days**;
- 3- A **statement certifying** that the legal entity has no deposit account and, if applicable, the **decision to terminate the account agreement**.
- 4- For **companies**: original copy of an *extrait K bis* (certificate of registration in the companies and trade register) issued in the last 3 months (along with a document certifying that the applicant is authorised to represent the legal entity if said applicant is not already designated as its legal representative on the *extrait K bis*).
- 5- For **associations**, photocopies of the following:
 - proof that the association has been registered with the Prefecture;
 - the association's by-laws and list of people responsible for its administration (documents provided when the association was registered);
 - the decision by the association's board to designate the applicant as legal representative.

For further information: <https://particuliers.banque-france.fr/page-sommaire/droit-au-compte>

How to submit your application

Applications must be accompanied by all justifying documents. They can be submitted:

- by post to the following address: Banque de France - TSA 50120 - 75035 PARIS cedex 01
- in person at one of our branches. Appointments can be made by telephone or via the Banque de France website: <https://accueil.banque-france.fr>.
- online via the Banque de France website: <https://accueil.banque-france.fr>
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Personal data

The Banque de France processes requests for the right to a basic bank account in accordance with the provisions of Article L. 312-1 of the Monetary and Financial Code.

It complies with the legal and regulatory provisions in force relating to the protection of personal data: Act No. 78-17 of 6 January 1978, as amended, relating to information technology, computer records and civil liberties, and the General Data Protection Regulation (EU Regulation 2016/679 of 27 April 2016).

The information and personal data requested from you (surname, first name, date and place of birth, contact details, information relating to the proof of identity and to the holding of a deposit account) are reserved for the processing of the application for the right to the account. This data is kept for 5 years.

The recipients of your data are the authorised staff of the Banque de France, the credit institutions that may be designated within the framework of the procedure and any third party authorised by law.

You may exercise the following rights with the Banque de France: access, rectification, deletion, opposition, limitation, right to define instructions for the handling of your data after death:

- In person at your nearest branch: <https://particuliers.banque-france.fr/la-banque-de-france/nous-connaître/implantations-de-la-banque>

- **Online via the following website:** <https://accueil.banque-france.fr/index.html#/accueil>

- **By post:** Banque de France - Direction des particuliers (S3A-1448) - 31 rue Croix des Petits-Champs - 75049 PARIS CEDEX 01

- **By e-mail:** mademandeweb@banque-france.fr

You may file a complaint with the CNIL.

The contact details of the Data Protection Officer are: 1200-DPD-delegate-ut@banque-france.fr